

**ALLERTON PUBLIC LIBRARY DISTRICT  
LIBRARY BOARD OF TRUSTEES  
October 4, 2017**

The Allerton Public Library District Library Board of Trustees met on Wednesday October 4, 2017 at 4:00 p.m. The meeting was called to order by President Sue Gortner at 4:00 p.m.

**Roll Call**

Present: Jeff Clodfelter, Sue Gortner, Sue Lochbaum (arrived at 4:20), Beth Manuel, Lynn Richardson, and Ellie Tracy.

Absent: Luke Feeney

**President's Report**

None.

**Secretary's Report (Approval of Minutes)**

The minutes of the September 2017 meeting were reviewed. No corrections, the minutes stand approved as printed.

6 AYES: Clodfelter, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 1 ABSENT

**Correspondence, Communications, Public Comment**

None

**Financial Report (Approval of Bills Payable)**

Manuel gave the Financial Report. Richardson made a motion to approve the bills, seconded by Clodfelter. Motion carried.

6 AYES: Clodfelter, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 1 ABSENT

**Librarian's Report**

Circulation September was 6,624. 1,562 interlibrary loan items borrowed and 1,559 interlibrary loan items loaned. The library had 1,105 reciprocals. 252 new items were added to the collection and 444 discarded from the collection. There were 23 new patrons and an additional 24 patron renewals for the month of September. Logins to the library's PAC was 6,624. Internet usage was 298 sessions and 485 Wi-Fi sessions.

Program attendance for the month of September was 228.

The auditors are still working on this year's audit. We have had a 4-week delay because of one bank that has not complied with the auditor's request for balances. Three signed letters and one e-mail was not answered. Winters would like to see the Working Cash Fund CDs moved from that bank to another when they mature. Manuel will investigate interest rates close to the maturity dates.

The former irrigation system is being tested to see what can be salvaged from the old system. Thus far 7 control valves have been located as well as the 1.5” mainline. It perhaps is “realistic to conclude that we might have some intact irrigation components that might be usable with some repair or additional installations”. The next step is charging the system with water to check the functionality. They are making contact with the City of Monticello to see how we can do this on a temporary basis as the old connection has been disconnected.

## **Committee Reports**

### **Financial Committee**

No report.

### **Personnel Committee**

No report.

### **Policy Committee**

No report.

### **Buildings & Grounds Committee**

No report.

### **Unfinished Business**

None.

### **New Business**

The 2017-2018 property tax levy numbers were discussed. The following numbers were proposed:

*General Library Fund - \$197,093, Illinois Municipal Retirement Fund – \$19,000, Audit Fund - \$6,570, Social Security/Medicare Fund - \$19,000, Insurance Fund - \$19,885.*

Winters will see that these numbers get to the attorney’s office to put into a legal ordinance. The levy ordinance will be voted on at next month’s meeting.

No further business.

Motion by Clodfelter, seconded by Gortner that the meeting be adjourned at 4:20 p.m.

The next scheduled Board of Trustees meeting will be held next Wednesday, November 1, 2017 at 4:00 p.m.

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Susan M. Lochbaum  
Secretary

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Lisa Winters  
Acting Secretary