

**ALLERTON PUBLIC LIBRARY DISTRICT  
LIBRARY BOARD OF TRUSTEES  
July 5, 2017**

The Allerton Public Library District Library Board of Trustees met on Wednesday July 5, 2017 at 4:00 p.m. The meeting was called to order by President Sue Gortner at 4:02 p.m.

**Roll Call**

Present: Jeff Clodfelter, Sue Gortner, Sue Lochbaum, Beth Manuel, Lynn Richardson, and Ellie Tracy.

Absent: Luke Feeney

**President's Report**

None.

**Secretary's Report (Approval of Minutes)**

The minutes of the June 2017 meeting were reviewed. Clodfelter made a motion to approve as printed, seconded by Tracy.

6 AYES: Clodfelter, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 1 ABSENT

**Correspondence, Communications, Public Comment**

None

**Financial Report (Approval of Bills Payable)**

Manuel gave the Financial Report. Lochbaum made a motion to approve the bills, seconded by Richardson. Motion carried.

6 AYES: Clodfelter, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 1 ABSENT

**Librarian's Report**

Circulation for June was 8,725 (last June was 7,705). 1,437 interlibrary loan items borrowed and 1,439 interlibrary loan items loaned. The library had 1,503 reciprocals. 386 new items were added to the collection and 123 discarded from the collection. There were 45 new patrons and an additional 60 patron renewals for the month of June. Logins to the library's PAC was 7,116.

Program attendance for the month of June was 1,214 (42 of this total being attendance for the adult programs).

Winters has corresponded with Jim at the City of Monticello Public Works about the drainage. The city has constructed a ditch on the potential city recreational site to carry the water from the library's detention pond. They will observe for a couple of significant rain fall events before cleaning out the bottom of our pond and re-establishing grass that we will be able to maintain.

Winters also been talking with Prairieview Landscaping. Eric has been out to the property to look for the pre-existing irrigation system. We know the control panel is no longer in existence as it was attached to the Carle Clinic temporary building. Eric said he will most likely need to temporarily charge the system with water to test the current condition of the system. This would include zone lines, heads, and control systems. By doing this he will be better able to determine what it would take to repair, install, or redesign the system back to being fully operational. Denise was also out one day to take a look at the existing landscaping and see what areas we are potentially interested in landscaping. She will pull some information together and price it out according to areas.

Donations have been received in memory of Logan McKibben. We should be able to purchase a bench just outside the front doors in his memory this fall.

### **Committee Reports**

#### **Financial Committee**

No report.

#### **Personnel Committee**

No report.

#### **Policy Committee**

No report.

#### **Buildings & Grounds Committee**

No report.

### **Unfinished Business**

#### **New Business**

No further business.

Motion by Clodfelter, seconded by Richardson that the meeting be adjourned at 4:30 p.m.

The next scheduled Board of Trustees meeting will be held next Wednesday, August 2, 2017 at 4:00 p.m.

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Susan M. Lochbaum  
Secretary

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Lisa Winters  
Acting Secretary