

**ALLERTON PUBLIC LIBRARY DISTRICT
LIBRARY BOARD OF TRUSTEES
May 3, 2017**

The Allerton Public Library District Library Board of Trustees met on Wednesday May 3, 2017 at 4:00 p.m. The meeting was called to order by President Sue Gortner at 4:00 p.m.

Roll Call

Present: Jeff Clodfelter, Luke Feeney, Sue Gortner, Sue Lochbaum, Beth Manuel, Lynn Richardson, and Ellie Tracy.

President's Report

None.

Secretary's Report (Approval of Minutes)

The minutes of the April 2017 meeting were reviewed. Tracy made a motion to approve as printed, seconded by Manuel.

7AYES: Clodfelter, Feeney, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 0 ABSENT

Correspondence, Communications, Public Comment

None

Financial Report (Approval of Bills Payable)

Manuel gave the Financial Report. Richardson made a motion to approve the bills, seconded by Feeney. Motion carried.

7 AYES: Clodfelter, Feeney, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 0 ABSENT

Manuel made note that the library has received a check for \$37,500 for the recently sold fiber line and a check from the Vincent Greene Estate for \$300,000 for establishing a low vision area. Both of the checks have been deposited into the Special Reserve Fund. Manuel will be looking into investing some of the Vincent Greene funds into Certificates of Deposit. It looks like the rates may vary between 0.40% and 0.75% depending on collateralization.

Librarian's Report

Circulation for April was 6,274. 1,249 interlibrary loan items borrowed and 1,411 interlibrary loan items loaned. The library had 965 reciprocals. 322 new items were added to the collection and 60 discarded from the collection. There were 12 new patrons and an additional 21 patron renewals for the month of April. Logins to the library's PAC was 6,816.

Program attendance for the month of April was 318 (266 attending children's programs and 52 attending adult programs).

April 1st was the Mad Hatter Tea Party with 43 in attendance, April 4, 2017 was the Titanic Presentation by the Tea Ladies with 19 in attendance, and April 8, 2017 was the Secrets of Growing Tomatoes with 14 in attendance.

AARP Tax Help is finished for the year.

The library recently held a Bookmark Design Contest to coincide with this year's Summer Reading Program theme *Reading by Design* with 27 entries. The winners were chosen by 132 voters.

The library also held a Poetry contest for the middle school children with 31 entries.

Programs coming up are *Get in the Garden* in cooperation with the Piatt County Extension Office on Saturday May 20, 2017 and the Carnival Kick-off for the Summer Reading Program on Saturday June 3, 2017.

The Summer Reading Program calendars are getting ready to go out to the public. Cara Stoerger will be making school visits beginning next week.

Committee Reports

Financial Committee

No report.

Personnel Committee

No report.

Policy Committee

No report.

Buildings & Grounds Committee

No report.

Lochbaum and Gortner met at the library to review the current landscaping. The berm areas at the front of the library definitely need weeded and the sumac bushes removed as they are very invasive. Afterwards the 3 berm areas need to be re-mulched. Winters will make contact with the young gentleman wanting to work on an Eagle Scout Project.

At one point in time Carle Clinic had an irrigation system. Not sure if it is operational or even hooked to a water source anymore. Winters will try to see if someone has the drawings for the irrigation system. It will be difficult to replace bushes if we do not have access to water that far away from the building.

Lochbaum and Gortner also suggest Little Hydrangea plants in white at the front of the building and the trustees might be interested in purchasing a flowering tree that will tolerate the sun, heat, and winds.

Winters will investigate prices for the plantings and mulch with a few vendors.

Unfinished Business

None

New Business

Winters gave a first review of the proposed 2017/18 Temporary Budget.

Motion by Feeney, seconded by Clodfelter that the meeting be adjourned at 4:56 p.m.

The next scheduled Board of Trustees meeting will be held next Wednesday, June 7, 2017 at 4:00 p.m.

Susan M. Lochbaum
Secretary

Lisa Winters
Acting Secretary