

ALLERTON PUBLIC LIBRARY DISTRICT LIBRARY BOARD OF TRUSTEES

April 5, 2017

The Allerton Public Library District Library Board of Trustees met on Wednesday April 5, 2017 at 4:00 p.m. The meeting was called to order by President Sue Gortner at 4:02 p.m.

Roll Call

Present: Jeff Clodfelter, Luke Feeney, Sue Gortner, Sue Lochbaum, Beth Manuel, Lynn Richardson, and Ellie Tracy.

President's Report

None.

Secretary's Report (Approval of Minutes)

The minutes of the March 2017 meeting were reviewed. Clodfelter made a motion to approve as printed, seconded by Tracy.

6 AYES: Clodfelter, Feeney, Gortner, Lochbaum, Richardson, and Tracy.

0 NAYS, 0 ABSENT, and 1 ABSTAIN: Manuel.

Correspondence, Communications, Public Comment

None

Financial Report (Approval of Bills Payable)

Manuel gave the Financial Report. Lochbaum made a motion to approve the bills, seconded by Richardson. Motion carried.

7 AYES: Clodfelter, Feeney, Gortner, Lochbaum, Manuel, Richardson, and Tracy.

0 NAYS, 0 ABSENT

Librarian's Report

Circulation for March was 7,368. 1,380 interlibrary loan items borrowed and 1,608 interlibrary loan items loaned. The library had 1,198 reciprocals. 400 new items were added to the collection and 235 discarded from the collection. There were 41 new patrons and an additional 35 patron renewals for the month of March. Logins to the library's PAC was 7,379.

Program attendance for the month of March was 498.

AARP Tax Help will continue to run through April 13, 2017. Appointments are available on Thursdays from 5:00-7:00 and Saturdays 9:00-12:00.

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The annual Teen Art Show was held March 9-14, 2017 with 44 teen artists.

The library will be having a Bookmark & Poetry Open House on Saturday April 29, 2017 at 2:00 p.m. A middle school poetry contest will be held in the month of April in cooperation with the Monticello Middle School. As the upcoming Summer Reading Program theme will be *Reading by Design*, the library will be having a bookmark contest for ages preschool to adult.

The Summer Reading Program will kick off on Saturday June 3, 2017 with a carnival themed party. More details to follow.

Winters spoke with Jim at the City of Monticello Public Works department and he reports that the city hasn't forgotten about the drainage issue with the detention pond. They are waiting for the area to dry up so they can move dirt. They hope to be able to start at the end of April and finish up by the end of May.

This year's audit has been scheduled for the end of August. This year's fee will be \$9,500 (\$1,600 of which will be for the building project and set up of the depreciation schedule).

We have a young man wanting to work on his Eagle Scout project at the library by re-mulching the berm areas and replacing lost shrubs and bushes. Lochbaum and Gortner will look to see what needs to be replaced so we can get the information back to the young man.

Committee Reports

Financial Committee

No report.

Personnel Committee

No report.

Policy Committee

No report.

Buildings & Grounds Committee

No report.

Unfinished Business

None

New Business

None

Motion by Feeney, seconded by Clodfelter that the meeting be adjourned at 4:24 p.m.

The next scheduled Board of Trustees meeting will be held next Wednesday, May 3, 2017 at 4:00 p.m.

Susan M. Lochbaum
Secretary

Lisa Winters
Acting Secretary